



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

18 November 2025

DIVISION MEMORANDUM

No. 642, s. 2025

11TH DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division of Batangas will hold the 11th Division Management Committee Meeting with the theme “Sustaining Progress, Pursuing Opportunities”, on November 26-27, 2025, 8am onwards at NDN Resort and Events Place, Talisay, Batangas.

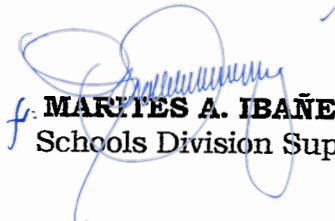
2. This activity is intended to accomplish the following objectives:

- a. **S**trengthen the provision of technical assistance to schools and learning centers.
- b. **U**nlock the current achievement and status of ARAL program implementation in the schools division.
- c. **P**rovide guidance to school leaders on the year-end financial accountability, processes, timeframe and compliance.
- d. **P**romote transparency and accountability in the procurement processes in schools.
- e. **O**rganize year-end related activities to ensure compliance with standards.
- f. **R**ecognize data-driven approach in the allocation of crucial resources in schools.
- g. **T**ake steps to ensure career growth and advancement of teachers and school heads.
- h. **O**pen channel for administrative support services to schools and personnel.
- i. **S**ustain progress, pursuing opportunities in the schools division
- j. **D**istinguish outstanding performances and contributions through recognitions.
- k. **S**end love and appreciation to birthday celebrators.

3. The participants in this activity are the Assistant Schools Division Superintendents, Functional Division Chiefs, Administrative Officer V – Administrative Unit, OSDS Section Heads, Planning Officer, Education Program Supervisors, Division ALS Focal Person, Senior Education Program Specialists, Medical Officer, Division Engineer, Public Schools District Supervisors, Public

Elementary and Secondary School Heads, and Assistant/OIC- Assistant School Principal II.

4. Registration fee of One Thousand Two Hundred Pesos (Php 1,200.00) shall be collected per participant at the venue by sub-office. Expenses incurred relevant to the conduct of this activity shall be charged against Division and School MOOE/Canteen/local funds subject to usual accounting and auditing rules and regulations.
5. The detailed schedule of participants and members of the Technical Working Group is provided in the attached Enclosure 1 including the designated Color of Attire per Congressional District. Participants who cannot attend on the scheduled day, may attend in the available alternative date.
6. This memorandum serves as the official Travel Order for all the participants.
7. Observance of health and safety protocols is strongly encouraged throughout the duration of the activity.
8. For queries and clarifications, you may contact or send an email to sdobatangas.records@deped.gov.ph.
9. Immediate and wide dissemination of this memorandum is hereby enjoined.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

Enclosure 1

11TH DIVISION MANAGEMENT COMMITTEE MEETING
November 26-27, 2025

DATE	Participants
November 26, 2025 Color of Attire: Congressional District 1-RED Congressional District 3-PINK SDO Personnel-YELLOW with Blue Jacket	PSDS, School Heads, ASP II, OIC – ASP II 1. Congressional District 1 2. Congressional District 3 SDO Participants 1. Marites A. Ibanez 2. Jofit P. Dayoc 3. Rhina O. Ilagan 4. Marian L. Arias 5. David M. Nuay 6. Lou C. Panaligan 7. Atty. Karen M. Salimo 8. Aris U. Dimaano 9. Eduarda U. Alon 10. Miguel B. Ularte 11. Nenita Adame 12. Rosalinda A. Mendoza 13. Elizabeth R. Tolentino 14. Anabel E. Magalona 15. Engr. John Albert L. Tiquis 16. Cora V. Samson 17. Evelyn C. De Sagun TWG: <i>Program Facilitators:</i> 1. Lariel M. Mendoza (Talisay Sub-Office) 2. Joshua R. Almazon (Talisay Sub-Office) <i>Technical/ Program/ Documentation/ Registration/ Certificates:</i> 1. Layne D. Ortega 2. Remelyn N. Manumbale 3. Joemar B. Perez 4. Irene Grace Q. Gonzales 5. Cheryl M. Baril 6. Ernani A. Catapat 7. Elizalde Piol <i>Medical Personnel:</i> 1. Ralph Relvin A. Cabello 2. Miller M. Masangcay
November 27, 2025 Color of Attire: Congressional District 2-GREEN Congressional District 4-YELLOW	PSDS, School Heads, ASP II, OIC – ASP II 1. Congressional District 2 2. Congressional District 4 SDO Participants 1. Marites A. Ibanez 2. Jofit P. Dayoc

SDO Personnel-**LILAC with
Blue Jacket**

3. Rhina O. Ilagan
4. Marian L. Arias
5. David M. Nuay
6. Lou C. Panaligan
7. Atty. Karen M. Salimo
8. Aris U. Dimaano
9. Eduarda U. Alon
10. Loreta V. Ilao
11. Emerson B. Dalangin
12. Ma. Leticia Jose C. Basilan
13. Macaria Carina C. Carandang
14. James Alfred Ellar
15. Dra. Khareen Cadano

TWG:

Program Facilitator:

1. Irelyn R. Dueñas (Lobo Sub-Office)
2. Rex G. Ramos (Taysan Sub-Office)

*Technical/Program/Documentation/Registration
/Certificates:*

1. Layne D. Ortega
2. Remelyn N. Manumbale
3. Joemar B. Perez
4. Irene Grace Q. Gonzales
5. Cheryl M. Baril
6. Ernani A. Catapat
7. Elizalde Piol

Medical Personnel:

1. Maria Lagrimas C. Calapati
2. Michelle Mozo